

1. Date \_\_\_\_\_

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3. **DEFINITIONS:** Buyer is \_\_\_\_\_ (“Buyer”).  
(e.g., individual(s), estate, trust, corporation, etc.)

4. Broker is \_\_\_\_\_ (“Broker”).  
(Real Estate Company Name)

5. Buyer gives Broker the exclusive right to locate and/or to assist in negotiations for the purchase, exchange of or option  
6. to purchase (“Purchase”) property at a price and with terms acceptable to Buyer. This Contract starts on

7. \_\_\_\_\_, and ends at 11:59 P.M. on \_\_\_\_\_.

8. This Contract terminates upon successful closing of a property or expiration or cancellation of this Contract, whichever  
9. occurs first.

10. This Contract may only be canceled by written mutual agreement of the parties.

11. **BROKER’S OBLIGATION:** Broker shall make a reasonable effort to locate property acceptable to Buyer. Broker  
12. shall use professional knowledge and skills to assist in negotiations for the Purchase of property. Broker shall assist  
13. Buyer throughout the transaction. Broker shall act in Buyer’s best interest at all times, subject to any limitations  
14. imposed by law or dual agency. Broker shall comply with all applicable fair housing and nondiscrimination regulations.

15. **BUYER’S OBLIGATION:** Buyer shall work exclusively with Broker for the Purchase of property. Buyer shall promptly  
16. furnish to Broker accurate and relevant personal financial information to ascertain Buyer’s ability to Purchase property,  
17. if requested. Buyer shall cooperate with Broker in finding a property to Purchase. After a purchase agreement has  
18. been accepted by seller, Buyer is legally obligated to Purchase the property. If Buyer refuses to close the Purchase for  
19. any reason other than the failure of seller to perform, subject to relevant contingencies, Buyer shall pay Broker all  
20. compensation due under this Contract.

21. **NOTICE: THE COMPENSATION FOR THE PURCHASE, LEASE, RENTAL OR MANAGEMENT OF REAL**  
22. **PROPERTY SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND THE BROKER’S**  
23. **CLIENT.**

24. **BROKER’S COMPENSATION:** *(Fill in all blanks.)*

25. If Buyer, or any other person acting on Buyer’s behalf, agrees to Purchase any property during the term of this Contract,  
26. the following compensation will apply.

27. 1. Buyer agrees to pay Broker a retainer fee of \$ \_\_\_\_\_ at the commencement of this Contract,  
28. which fee shall be kept by Broker whether or not Buyer Purchases property. The retainer fee shall apply toward  
29. satisfaction of any obligation to compensate Broker.

30. 2. Buyer shall pay Broker, a Broker and Team Member Commission of \$599 PLUS \_\_\_\_\_ percent (%) of the  
31. selling price or \$ \_\_\_\_\_, whichever is greater, when Buyer closes the Purchase, if:

32. A: Buyer Purchases or agrees to Purchase a property before the expiration of this Contract, even if Buyer does  
33. not use Broker’s services; or

34. B: within \_\_\_\_\_ days *(not to exceed six (6) months)* after the expiration of this Contract, Buyer Purchases  
35. property which either Broker or licensee representing Buyer has shown or exhibited to Buyer, or specifically  
36. brought to the attention of Buyer, before the expiration of this Contract, as long as Broker has identified this  
37. property on a written list Broker gives to Buyer within 72 hours after the expiration of this Contract.

38. Broker is authorized to negotiate and receive compensation paid by seller, or broker representing or assisting seller.  
39. Broker must inform Buyer in writing before Buyer signs an offer to Purchase the property. Broker must inform Buyer  
40. in writing (utilizing *Disclosure Statement: Compensation Disclosure to Buyer/Tenant* or other written disclosure) the  
41. amount of compensation or the basis for computing the compensation before Buyer signs an offer to Purchase the  
42. property.

**BUYER REPRESENTATION  
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44. Buyer understands that Buyer does not have to pay Broker's compensation if Buyer signs another valid buyer  
45. representation contract or facilitator services agreement after the expiration or cancellation of this Contract, under  
46. which Buyer is obligated to compensate another licensed real estate broker.

47. **CAUTION: BUYER'S ACTIONS IN LOCATING A PROPERTY MAY AFFECT PAYMENT OF COMPENSATION BY**  
48. **SELLER(S) AND MAY THEREFORE OBLIGATE BUYER TO PAY ALL OR PART OF THE COMPENSATION**  
49. **IN CASH AT CLOSING. FOR EXAMPLE: THE ACT OF GOING THROUGH AN OPEN HOUSE**  
50. **UNACCOMPANIED BY BUYER'S BROKER OR LICENSEE REPRESENTING BUYER; OR SIGNING**  
51. **A PURCHASE AGREEMENT THROUGH ANOTHER BROKER OR WITH OWNER (FOR SALE BY**  
52. **OWNER) MAY REQUIRE BUYER'S PAYMENT OF THE FULL COMPENSATION TO BUYER'S BROKER.**

53. **GENERAL NATURE OF PROPERTY:** (Including the following property types: existing, new construction or to-be-  
54. built.)  
55. *(Check all that apply.)*

56.  **COMMERCIAL/INDUSTRIAL**                       **FARM**     **RECREATION**  
57.  **RESIDENTIAL/INVESTMENT**               **RESIDENTIAL/PERSONAL**                       **VACANT LAND**

58. **CLOSING SERVICES:**

59. **NOTICE:** THE REAL ESTATE BROKER, LICENSEE REPRESENTING BUYER, OR REAL ESTATE CLOSING AGENT  
60. HAS NOT EXPRESSED AND, UNDER APPLICABLE STATE LAW, MAY NOT EXPRESS OPINIONS  
61. REGARDING THE LEGAL EFFECT OF THE CLOSING DOCUMENTS OR OF THE CLOSING ITSELF.

62. After a purchase agreement for the property is signed, arrangements must be made to close the transaction. Buyer  
63. understands that no one can require Buyer to use a particular person in connection with a real estate closing and  
64. that Buyer may arrange for a qualified closing agent or Buyer's attorney to conduct the closing.

65. Buyer's choice for closing services: *(Check one.)*

66.  Buyer directs Broker to arrange for a qualified closing agent to conduct the closing.  
67.  Buyer shall arrange for a qualified closing agent or Buyer's attorney to conduct the closing.

68. \_\_\_\_\_                      \_\_\_\_\_  
(Buyer's Initials)                      (Buyer's Initials)

69. **ADDITIONAL COSTS:** Buyer acknowledges that Buyer may be required to pay certain closing costs, which may  
70. effectively increase the cash outlay at closing.

71. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code  
72. provides that a transferee ("Buyer") of a United States real property interest must withhold tax from the transferor  
73. ("Seller") if the Seller is a foreign person and no exceptions from FIRPTA withholding apply. A Buyer is personally  
74. liable for the full amount of FIRPTA withholding tax required to be withheld unless the Seller furnishes Buyer with  
75. specific documentation ensuring Buyer is exempt from the withholding requirements as prescribed under 26 USC  
76. §1445. Due to the complexity and potential risks of failing to comply with FIRPTA, including the Buyer's responsibility  
77. for withholding the applicable tax, Buyer should **seek appropriate legal and tax advice regarding FIRPTA compliance,**  
78. **as Broker will be unable to assure Buyer that the transaction is exempt from the withholding requirements.**

79. **PRIVATE INSPECTION/WARRANTY:** Broker recommends that Buyer obtain a private home inspection to satisfy  
80. himself/herself with the physical condition of the property. Furthermore, there are warranty programs available for  
81. some properties which warrant the performance of certain components of a property, which warranty programs Buyer  
82. may wish to investigate prior to the Purchase of any specific property.

**BUYER REPRESENTATION  
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84. **AGENCY REPRESENTATION:** If the Buyer chooses to Purchase a property listed by Broker, a dual agency will be  
85. created. This means that Broker will represent both the Buyer and the seller, and owe the same duties to the seller that  
86. Broker owes to the Buyer. This conflict of interest will prohibit Broker from advocating exclusively on the Buyer's behalf.  
87. Dual agency will limit the level of representation Broker can provide. If a dual agency should arise, the Buyer will need  
88. to agree that confidential information about price, terms and motivation will still be kept confidential unless the Buyer  
89. instructs Broker in writing to disclose specific information about the Buyer. All other information will be shared. Broker  
90. cannot act as a dual agent unless both the Buyer and the seller agree to it. By agreeing to a possible dual agency,  
91. the Buyer will be giving up the right to exclusive representation in an in-house transaction. However, if the Buyer  
92. should decide not to agree to a possible dual agency, and the Buyer wants Broker to represent the Buyer, the Buyer  
93. may give up the opportunity to Purchase the properties listed by Broker.

94. Buyer's Instructions to Broker:

95. Having read and understood this information about dual agency, Buyer now instructs Broker as follows:

96.  Buyer will agree to a dual agency representation and will consider properties listed by Broker.

97.  Buyer will not agree to a dual agency representation and will not consider properties listed by Broker.

98. Real Estate Company Name: \_\_\_\_\_

99. Buyer: \_\_\_\_\_

100. By: \_\_\_\_\_ Buyer: \_\_\_\_\_  
(Licensee)

101. Date: \_\_\_\_\_

102. **OTHER POTENTIAL BUYERS:** Buyer understands that other potential buyers may consider and/or make offers to  
103. purchase through Broker the same or similar properties as Buyer is seeking to Purchase. Buyer consents to Broker  
104. representing such other potential buyers before, during and after the expiration of this Contract.

105. **PREVIOUS AGENCY RELATIONSHIPS:** Broker, or licensee representing Buyer, may have had a previous agency  
106. relationship with a seller of a property Buyer is interested in Purchasing. Buyer acknowledges that Buyer's Broker, or  
107. licensee representing Buyer, is legally required to keep information regarding the ultimate price and terms the seller  
108. would accept and the motivation for selling confidential, if known.

109. **TERMINATION OF FIDUCIARY DUTIES:** Broker's fiduciary duties, except the duty of confidentiality, terminate upon  
110. Buyer's successful closing of a property or expiration or cancellation of this Contract, whichever occurs first.

111. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory  
112. offender registry and persons registered with the predatory offender registry under MN Statute 243.166 may  
113. be obtained by contacting the local law enforcement offices in the community where the property is located  
114. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web site at  
115. [www.corr.state.mn.us](http://www.corr.state.mn.us).

116. **ENTIRE AGREEMENT:** This Contract and all addenda and amendments signed by the parties shall constitute the  
117. entire agreement between Buyer and Broker. Any other written or oral communication between Buyer and Broker,  
118. including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Contract.  
119. This Contract can be modified or canceled only in writing signed by Buyer and Broker or by operation of law. All  
120. monetary sums are deemed to be United States currency for purposes of this Contract.

121. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to  
122. this transaction constitute valid, binding signatures.

123. **CONSENT FOR COMMUNICATION:** Buyer authorizes Broker and its representatives to contact Buyer by mail, phone,  
124. fax, e-mail, text message or other means of communication during the term of this Contract and any time thereafter.

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126. **OTHER:** \_\_\_\_\_  
127. \_\_\_\_\_  
128. \_\_\_\_\_  
129. \_\_\_\_\_  
130. \_\_\_\_\_

131. **BROKER**  
132. **ACCEPTED BY:** \_\_\_\_\_  
(Real Estate Company Name)

**BUYER**  
**ACCEPTED BY:** \_\_\_\_\_  
(Buyer's Signature)

133. **By:** \_\_\_\_\_  
(Licensee's Signature)

\_\_\_\_\_  
(Buyer's Printed Name)

134. \_\_\_\_\_  
(Licensee's Printed Name)

\_\_\_\_\_  
(Date)

135. \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Address)

136. \_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City/State/Zip)

137. \_\_\_\_\_  
(City/State/Zip)

\_\_\_\_\_  
(Phone)

138. \_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(E-Mail Address)

139. \_\_\_\_\_  
(E-Mail Address)

**BUYER**  
**ACCEPTED BY:** \_\_\_\_\_  
(Buyer's Signature)

140. \_\_\_\_\_  
(Buyer's Printed Name)

141. \_\_\_\_\_  
(Date)

142. \_\_\_\_\_  
(Address)

143. \_\_\_\_\_  
(City/State/Zip)

144. \_\_\_\_\_  
(Phone)

145. \_\_\_\_\_  
(E-Mail Address)

148. **THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER AND BROKER.**  
149. **IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**

# WIRE FRAUD ALERT



Internet fraud — the use of Internet services or software with Internet access to defraud victims — is on the rise in real estate transactions.

**THESE SOPHISTICATED CRIMINALS COULD:**

- **HACK INTO YOUR E-MAIL ACCOUNT** or the e-mail of others involved in your real estate transaction and may direct you to wire money to the hacker's account.
- **SEND FRAUDULENT E-MAILS** that appear to be from your real estate licensee, lender, or closing agent.
- **CALL YOU** claiming they have revised wiring instructions.

## **Buyers/Tenants and Sellers/Owners are advised to:**

- (1) Never wire funds without confirming the wiring instructions directly with the intended recipient.
- (2) Verify that the contact information for the wire transfer recipient is legitimate by calling a known phone number for the broker or closing agent. Do not rely on the information given to you in an e-mail communication.
- (3) Never send personal information through unsecured/unencrypted e-mail.

## **If you suspect wire fraud in your transaction:**

- (1) Immediately notify your bank, closing agent, and real estate licensee.
- (2) File a complaint online at the Internet Crime Complaint Center (IC3) at <http://www.ic3.gov>.

The undersigned acknowledge receipt of this wire fraud alert and understand the importance of taking proactive measures to avoid being a victim of wire fraud in a real estate transaction.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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